

ISSA Board of Directors Conference Call
Thursday, September 13, 2012
Meeting Minutes

President Tim Hogan called the meeting to order at 8:03 pm EDT. A roll call was taken for those in attendance: Bill Campbell, Malinda Crain, Rob Hurd, Tom Monkus, Randall Nunn, Andrew Nugnes, Becca Scoville, Mike Segerblom, Don Shea, Randy Stokes, Burke Thomas, Sherri Campbell and Danielle Richards. Sharon Garber and Steve Gay joined the meeting in progress.

Those not in attendance: Chris Clement, Andrew Cole, Wayne Cutler, Matt DuBois, JP Fasano, Steve Grove, Sarah Helming, George Linzee, Chuck Sinks, Scott Wilson & John Wright.

1. **Minutes** from the June 7, 2012 conference call were approved.
2. **President's Report:** Tim reported on several updates-
 - a. The 2012 ISSA Annual Report has been completed and is now available for download from the ISSA website. This is in place of the printed and mailed newsletter format of the past.
 - b. A new contract has been received from Laser Performance. It is under careful review by us with major revision needed before we will be ready to agree to their proposed terms. The most important item will be to have LP provide the boats we need for the Cressy. Other items will be as can be negotiated.
 - c. The new team registration database is live and active. Each district was asked to comment on their experience with it. PCISA – Mike Segerblom thanked Danielle and Jared for their efforts to keep things running smoothly with the start up. He indicated that PCISA already has over 50 schools signed up for this year and also that next year things will be much easier as many school administrators will repeat and will already be approved. NESSA, NWISA, SEISA, MISSA and MASSA all agreed that the system is working well in their districts. SAISA – Tom Monkus voiced an opinion that the new system is time consuming and he is unhappy that he cannot access the old database.
 - d. The previously circulated proposal (see attached) for the new district websites was presented. ISSA has received an anonymous donation of \$4,000 to help offset the production expense. ISSA will incur a \$3,000 expense and each of the seven districts will pay \$500 for their website and an additional \$500 if they want to add the extra feature of leagues within their district. These will be one time production fees and ISSA will pick up the maintenance agreement fee as an addition to the current agreement to maintain the ISSA website and team registration database. A document will be circulated from the ISSA Office to each district with instructions about the collection of information needed, formats, etc. MOTION: ISSA to enter into a contract with Webworks Café to complete a standard website for each district with a league option where desired by districts. The motion was seconded and approved with no dissenting vote.
 - e. The 2012-2013 call and meeting schedule (see attached) was reviewed. Tim noted that he wants every district to have at least one representative at the AGM on November 9.
3. **Other Business**
 - a. Cressy – Mike Segerblom reported that the Notice of Race and online registration should be up and active by Monday, September 17th. He has received notice from Laser Performance regarding the delivery schedule for the boats so all seems in order with the supplied equipment.

The next conference call is scheduled for Tuesday, October 4th with agenda items due to the ISSA Office (sherri@odmsail.com) by September 24th.

Meeting adjourned 8:55 pm.

District Website Proposal

1. Contract: ISSA will enter into a contract with Webworks Café (Jared) to complete a standard website for each district.

2. Cost and funding summary:

ISSA donation	\$4,000
ISSA funds	3,000
Districts (7 @ \$500)	3,500
League option (4@ \$500)	2,000
Total cost	12,500

3. District Cost \$500
League option 500

4. Schedule:

- a. Districts provide content to Jared and Danielle
- b. Jared will prepare the district website
- c. Coordinate the final website between District , Jared and Danielle

5. Host site: ISSA will contract with the host site for all the websites.

6. Maintenance: ISSA will enter into a maintenance agreement for all district websites with Website Café.

ISSA Meeting Schedule
2012-2013

Thursday September 13, 2012:	Conference Call at 8 pm EDT/ 5 pm PDT
Thursday October 4, 2012:	Conference Call at 8 pm EDT/ 5 pm PDT
Friday, November 9, 2012:	ISSA Annual Meeting (per by-laws) Long Beach, CA 2pm PST
Thursday December 6, 2012:	Conference Call at 8 pm EST/ 5 pm PST
Thursday January 3, 2013:	Conference Call at 8 pm EST/ 5 pm PST
Thursday February 7, 2013:	Conference Call at 8 pm EST/ 5 pm PST
Thursday March 7, 2013:	Conference Call at 8 pm EST/ 5 pm PST
Thursday April 4, 2013:	Conference Call at 8 pm EST/ 5 pm PST
Thursday May 2, 2013:	Conference Call at 8 pm EDT/ 5 pm PDT
Thursday June 6, 2013:	Conference Call at 8 pm EDT/ 5 pm PDT

** Conference calls are scheduled for 8 pm ET/ 5pm PT on the first Thursday of each month

** Agenda items are due to the ISSA office 10-days prior to the meeting. Meeting agenda to be e-mailed to the Board by the close of business (5 pm PT) on the Friday prior to the meeting.