

**Minutes of the Meeting of the
ISSA Board of Directors
Via Conference Call
Thursday, December 8, 2005**

The meeting was called to order at 8:08est by President Tim Hogan.

Those in attendance were: Tim Hogan, Wayne Cutler, Tom Monkus, Roger Rawlings, Bill Campbell, Don Shea, JP Fasano, Burke Thomas, Rob Hurd, Bill Schneider, Joanne Kolius, and George Linzee. Also, Jerelyn Biehl and Sherri Campbell as ISSA Administrators.

Unable to attend: Ray Teborek, John Vandemoer, Kevin Baker, John deMeyer, Chris Clement, Guy Fleming, Steve Gay, John Gutenkunst, Ted Kaczmarek, John Gervais, Dan Zwerg, and Shawn Ryan.

The minutes were moved to be approved by Roger Rawlings, seconded by Don Shea, approved.

Reports:

Championships and Regattas

Great Oaks: Joanne Kolius mentioned that Steve Gay sent a report after the regatta. The regatta was a success with many good comments received afterwards. Tom Monkus reported the preregatta ceremony; planting of a commemorative Oak tree & poem read by a New Orleans school sailor was successful and was courtesy of coach Matt Largess from N. Kingstown, RI, and is pictured on the ISSA web site.

Cressy: Bill Campbell attended and the event ran well. John Vandemoer e-mailed some concerns to address for future regattas. The NOR and SIs need to be consistent as well as recommending use of the Navy scoring system. JP Fasano would like to receive scores sooner to be able to post ASAP on the website. The split venue was new information not previously known to all. PCISA is working with Vanguard to ship the four unsold boats back to the west coast.

Insurance: Does ISSA want regatta insurance every time we host a regatta? Rob Hurd was in favor. Sherri Campbell reported that it runs approximately \$850/year. Sherri Campbell will distribute the basic information to the Board.

Director & Officer insurance:

- 1.** Do we want to include the Districts officers under the D&O policy? Sherri Campbell will follow-up with the price differential once the District Directors send the number of officers.
- 2.** Will we allow schools with different names to sail? Rob Hurd suggested we tackle this bigger issue at our March meeting. Tim Hogan suggested exploring with Gordon, Gowrie & Brett and the Sea Scouts on insuring all schools in ISSA.

Allocations:

- 1.** Do we want to keep the same system? Bill Campbell and John Vandemoer can create "Conditions of Events" that include allocations.
- 2.** Do we want to move to allocating once? After discussion, the Board agreed to having 1 allocation date. Currently dues are due 12/31. These determine the spring events. June 1 determines the Cressy allocation. Tim Hogan suggested keeping the 12/31 date for cash flow. Rob Hurd suggested using the previous years statistics and June 1 membership is close date for previous year.

For the 2006 spring allocations, 12/31 will set the allocation. Procedures for allocations in the future will be drafted for the next meeting.

Treasurer:

Sherri Campbell distributed the 2006 budget. The budget shows \$63k income; \$62.4k expenses.-almost break-even. The budget includes an assumption of \$15,000 of donations.

Fundraising

Tim asked for 2 responses:

1. Board member donation
2. names & addresses to send fundraising drive letters

DVDs: A College Nationals 2005 DVD is being mailed to all schools next week. Mailing will also include annual fundraising drive announcement & return donation forms

Newsletter & Directory

1. Frequency: 2 or 3 issues? Bill Schneider commented in favor of moving to an electronic format and using the web. Don Shea commented that the newsletter has a recruiting benefit. The majority of the Board agreed to move to producing 2 issues (timing: just after the Cressy and just after the Baker) for 2006 and explore moving to an electronic format. Don Shea suggested the creation of a brief survey on the next newsletter to poll use/readership and will assist with questions.

2. Directory: suggested to move to an on-line only. Annual directory & newsletter will be combined. Roger Rawlings (Vice President) agree to meet with Sail America and discuss their expectations and desires in connection with their annual grant of \$7,500 which has been earmarked in the past to offset the Directory production expense.

Website:

Tim Hogan would like to overhaul the website and move it up in priority. Rob Hurd commented that in light of the current budget status, unless fundraising is added specifically for the website, we should put this effort off. Tim Hogan and JP Fasano will discuss the web on a separate call.

Bill Schneider suggested an improvement to the database: instead of deleting a team, put the team back into the pending status. Member teams include previous years as well as this year. It was recommended that Bill send this to Derek Webster.

The next conference call is set for Thursday, February 2, 8pm est.

March 4 will be the spring meeting in Chicago. Don Shea and Ray Teborek will schedule.

Meeting adjourned at 9:13pm est.

Detailed Information

Membership totals as of December 8, 2005:

MASSA	49
MWISA	18
NESSA	65
NWISA	11
PCISA	73
SAISA	62
SEISA	<u>21</u>
	299